

**PROMOTION OF SOCIAL DISTANCING:** In accordance with state guidelines, we are taking the following measures.

- Reducing the number of patients being treated at any one time
- Seating patients a minimum of 6 feet apart
- Asking anyone accompanying patients to stay in their vehicles
  - Our reception areas will remain closed.
  - Patients only will be allowed in the clinic areas.
  - For patients who must have a companion with them, please notify us before your appointment.

**REDUCTION OF EXPOSURE RISKS:** Acknowledging that we cannot always maintain 6 feet of distancing, we have implemented the following strategies to reduce the risk of exposure to our patients and team.

- If you or anyone in your family has flu-like symptoms (cough, fever, shortness of breath, aches/pains, etc) and/or has been in contact with a person testing positive for COVID-19, we ask that you refrain from coming to our office. Please call and we will be happy to reschedule your appointment.
- All patients (and parents) are required to wear face masks in the office at all times, except for during appointment procedures
- Each patient will have a forehead temperature taken (**if greater than 100.3°F, the appointment will need to be rescheduled**)
- Each person will be asked to use hand sanitizer gel
- For certain procedures we will ask patients to rinse with a 1.5% hydrogen peroxide mouthrinse or Listerine mouthwash.
- Each team member will have a daily health screening with forehead temperature taken.
- All administrative team members will wear face coverings and sit behind acrylic barriers.
- All clinical team members will wear enhanced PPE (personal protective equipment) as appropriate.

**INFECTION CONTROL:** We always have strictly adhered to ADA, OSHA, and CDC guidelines, but in an effort to enhance the safety of our patients and team members, we have implemented the following additional measures:

- Non-clinical surfaces in high traffic areas will be disinfected frequently throughout the day.
- Clinical surfaces will be kept free of non-essential items to avoid cross-contamination and ensure proper disinfection.

Our team is looking forward to seeing your smiling faces! We apologize for any inconvenience this has caused and we are working tirelessly on a plan to accommodate each and every one of you in a safe manner.

Sincerely,

Dr. Len Haltiwanger

## APPOINTMENT CHECKLIST:

- You will likely receive a text from us confirming your appointment, and two hours prior to your scheduled appointment, you should receive a wellness form attached to the appointment confirmation - please complete the form and reply to the text.
- We may ask you to complete these additional forms upon arrival at the office:
  - [Supplemental Health Questionnaire](#) (to be completed at each visit if the text wellness form is not completed)
  - [Supplemental Informed Consent](#) (to be completed once)
  - Please bring these completed forms with you to your appointment
- Please brush and floss before coming to your appointment - our tooth brushing station is closed
- We recommend taking your temperature before leaving home if you are coming from a long distance. If it measures above 100.3, please call to reschedule.
- When you arrive, please call to notify us you are here. Young patients may be brought in by one parent/guardian if necessary.
- Please wear a mask or your preferred type of face covering.
- Please bring the completed supplemental forms in with you. If you are unable to do so, we will have forms for you to complete prior to treatment and will provide a single use pen.
- For our young patients, when the appointment is finished a clinician will come to your car, or call you, to update you on treatment progress and coordinate scheduling your next appointment.